

## POLICY FOR CHARITABLE AND OTHER DONATIONS

- 1 All donations to be met from the budget allocated for that specific purpose and determined as part of the annual budget process.
- 2 The Council will give priority to applications which address one or more of the following:
  - 2.1 Create safer and stronger communities.
  - 2.2 Enable employment opportunities and access to employment.
  - 2.3 Encourage and develop healthy and active lifestyles.
  - 2.4 Improve the quality and cleanliness of our environment.
  - 2.5 Promote and develop decent and affordable housing.
  - 2.6 Improve sport and leisure provision and usage.
  - 2.7 Minimise waste and maximise recycling.
- 3 Grants would normally be given to fund the following:
  - 3.1 Core costs essential to the administration and management of community and voluntary groups' operations.
  - 3.2 Meeting project costs for a specific piece of work undertaken by community or voluntary groups.
  - 3.3 Support for local community groups to develop the infrastructure of their parish.
  - 3.4 Support the provision of facilities and activities of a sporting nature in the Parish. In particular to organisations or individuals that introduce participation in sports or in areas where there is no existing provision.
  - 3.5 Coaching schemes and set-up costs for the provision of activities. If involving under 18s, the applicant must have been registered within the last 18 months with the Criminal Records Bureau.
  - 3.6 Support activities and encourage participation in the arts. Particular support for organisations that introduce participation in the arts to new audiences or in areas where there is no existing provision.
  - 3.7 Enable community groups to make environmental improvements.

## **Catshill & North Marlbrook Parish Council**

- 4 To qualify for a donation an application should meet several of the following criteria:
  - 4.1 Be of direct benefit to the Parish or its residents.
  - 4.2 Be from a Parish based organisation or Parish resident.
  - 4.3 Be for a specific purpose.
  - 4.4 Enhance the area and offer improvements to the Parish or its inhabitants.
  - 4.5 Attract matched funding.
  - 4.6 Address the priorities of the Council, with supporting evidence.
  - 4.7 Delivered within the geographic boundaries of Catshill & North Marlbrook Parish Council.
  - 4.8 Demonstrate a clear community need for the project. .
  - 4.9 Attract support from the community as well as from parish, district and county councillors.
  - 4.10 The applicant does not hold in reserves in excess of 12 months' running costs.
  - 4.11 The applicant has an open membership policy.
  - 4.12 The applicant supports equal opportunities.
  - 4.13 Other sources of funding have also been investigated.
  - 4.14 The applicant organisation can sustain any project costs incurred.
  
- 5 The following situations will not usually attract a donation:
  - 5.1 Where a request is made for more than one year.
  - 5.2 Where a request is for unbudgeted expenses.
  - 5.3 Where such a donation may replace fund-raising activities.
  - 5.4 National or local organisations where there is no specific or perceived benefit directly to the parish or any parishioners.
  - 5.5 General and indeterminate fundraising.
  - 5.6 Political, faith and educational groups.
  - 5.7 Repairs or improvements to buildings used primarily for faith or educational purposes.
  
- 6 Applicants must be able to provide:
  - 6.1 Estimated costs of the project or activity for which the donation is required.
  - 6.2 An explanation as to how the grant is to be spent.
  - 6.3 Where appropriate submit latest accounts.
  - 6.4 The ability of the Parish Council to monitor the project or activities.
  - 6.5 A report to the Parish Council on how the donation has been spent on conclusion.