



Catshill and North Marlbrook Parish Council

Training Policy

Catshill and North Marlbrook Parish Council (the Council) is committed to ensuring that both its staff and members are trained to the highest standard and are aware of the latest legislation that applies.

The training is to be ongoing and sufficient amounts are to be budgeted each year to facilitate the necessary training and attendance at conferences relevant to office.

New members to the Council are encouraged to attend the induction training course within the first twelve months of office. Refresher courses are then available annually.

The principles of the National Training Strategy for Town and Parish Councils are recognised as an excellent strategy for the Council.

The Council will pay the annual subscription to both NALC (National Association of Local Councils) and WorcsCALC (Worcestershire County Association of Local Councils) to enable both the clerk and councillors to take advantage of the advice and support offered.

The Staffing Committee will be responsible for ensuring that the training needs of the Clerk and other paid staff are met and will evaluate this on a yearly basis.

The Chairman of the Council in consultation with the Clerk will identify the training needs of the members and the Clerk will then look in to the provision of the courses required and report back to the full Parish Council meeting.

The Finance Committee will set a budget annually, agreed by the Council, to facilitate the training and will be responsible for monitoring its effective delivery.

Agreed by the Finance Committee April 2011

Adopted by the Parish Council, 19/05/2011

Signed

Chairman, Catshill and North Marlbrook Parish Council